

RDA: How to use it with documentation

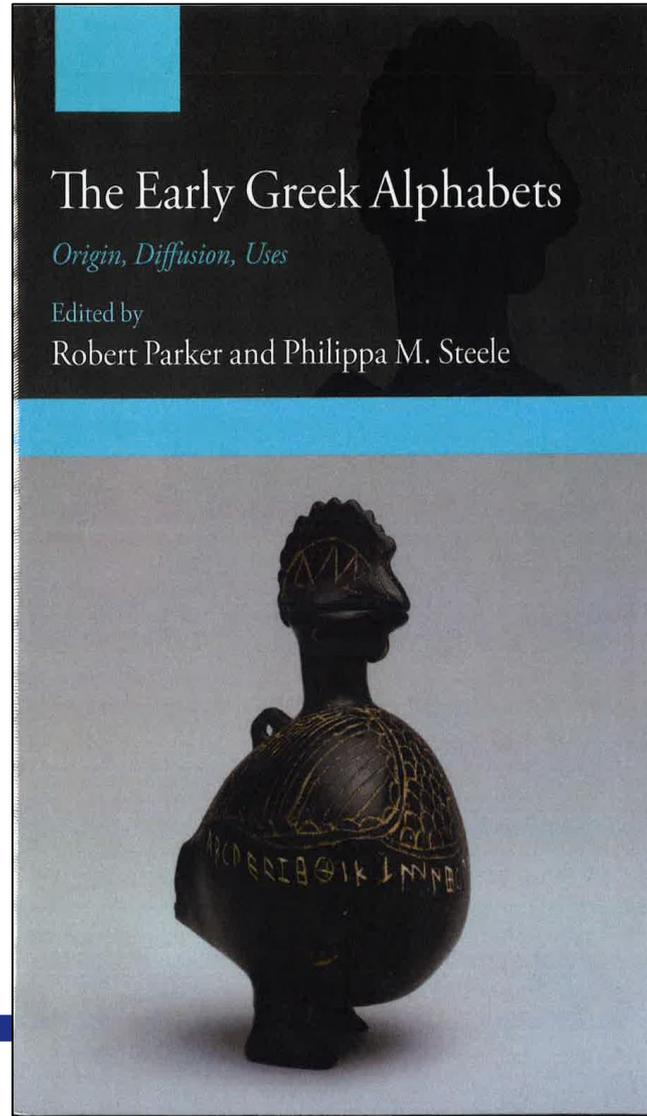
Melanie Polutta, LC co-representative to NARDAC
Bob Maxwell, ALA co-representative to NARDAC and
NARDAC representative to RSC

Documentation conversion and how to use the documentation

Project that created PSs and MGDs

Note: this portion of the presentation was presented live by Melanie Polutta.
The rest of the slides cover the portion by Robert L. Maxwell

Using the Toolkit and Metadata Guidance Documentation to record relationships



R | D | A
Resource Description & Access

25 April 2022

Relationships in original RDA

R | D | A TOOLKIT
RESOURCE DESCRIPTION & ACCESS

RDA TOOLS RESOURCES

- Section 5: Recording Primary Relationships Between Work, Expression, Manifestation, & Item
 - + 17: General Guidelines on Recording Primary Relationships
- Section 6: Recording Relationships to Agents
 - + 18: General Guidelines on Recording Relationships to Agents Associated with a Work, Expression, Manifestation, or Item
 - + 19: Agents Associated with a Work
 - + 20: Agents Associated with an Expression
 - + 21: Agents Associated with a Manifestation
 - + 22: Agents Associated with an Item
- Section 7: Recording Relationships to Concepts, Objects, Events, & Places
 - + 23: General Guidelines on Recording Relationships Between Works and Subjects
- Section 8: Recording Relationships between Works, Expressions, Manifestations, & Items
 - + 24: General Guidelines on Recording Relationships between Works, Expressions, Manifestations, and

About | Help | Feedback

R | D | A TOOLKIT
RESOURCE DESCRIPTION & ACCESS

RDA TOOLS RESOURCES

- + 25: Related Works
- + 26: Related Expressions
- + 27: Related Manifestations
- + 28: Related Items
- Section 9: Recording Relationships between Agents
 - + 29: General Guidelines on Recording Relationships Between Agents
 - + 30: Related Persons
 - + 31: Related Families
 - + 32: Related Corporate Bodies
- Section 10: Recording Relationships between Concepts, Objects, Events, & Places
 - 33: General Guidelines on Recording Relationships between Concepts, Objects, Events, and Places
 - 34: Related Concepts
 - 35: Related Objects
 - 36: Related Events
 - 37: Related Places

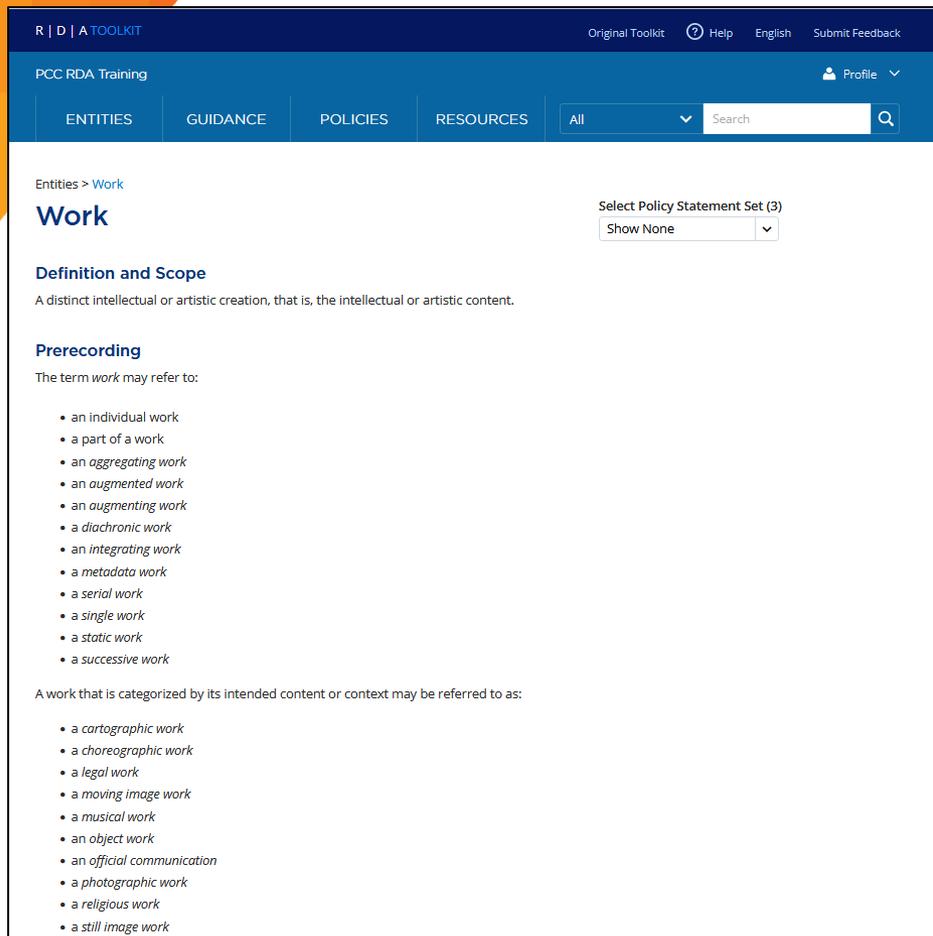
RDA TOOLS RESOURCES

- + **I**: Relationship Designators: Relationships between a Work, Expression, Manifestation, or Item and Agents Associated with the Resource
- + **J**: Relationship Designators: Relationships between Works, Expressions, Manifestations, and Items
- + **K**: Relationship Designators: Relationships between Agents
- L**: Relationship Designators: Relationships Between Concepts, Objects, Events, and Places
- + **M**: Relationship Designators: Subject Relationships

Relationships in official RDA

The screenshot shows the RDA Toolkit website interface. At the top, there is a navigation bar with 'R | D | A TOOLKIT' on the left and 'Original Toolkit', 'Help', 'English', and 'Submit Feedback' on the right. Below this is a secondary navigation bar with 'PCC RDA Training' and a 'Profile' dropdown. The main navigation menu includes 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES'. The 'ENTITIES' menu is expanded, showing a list of entity types: 'RDA Entity', 'Work', 'Expression', 'Manifestation', 'Item', 'Agent', 'Person', 'Collective Agent', 'Corporate Body', 'Family', 'Nomen', 'Place', and 'Timespan'. The 'Work' option is highlighted with a red circle. To the right of the menu, there is a search bar and a 'Last Toolkit Release: March 2022' notification. Below the menu, there is a 'Don't Have an Account?' section with a 'Subscribe Today' button and a link to 'RDA Toolkit Support'. A 'Recently Updated Instructions' section lists several updates with dates. On the right side, there is a 'News' section with a 'Purchase the 2022 RDA Lab Series and Join Live' article and a 'March 2022 RDA Toolkit Release' section. At the bottom right, there is a 'Products' section with a 'Shop RDA' link.

Relationships in official RDA



R | D | A TOOLKIT Original Toolkit Help English Submit Feedback

PCC RDA Training Profile

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Entities > Work

Work

Select Policy Statement Set (3)
Show None

Definition and Scope

A distinct intellectual or artistic creation, that is, the intellectual or artistic content.

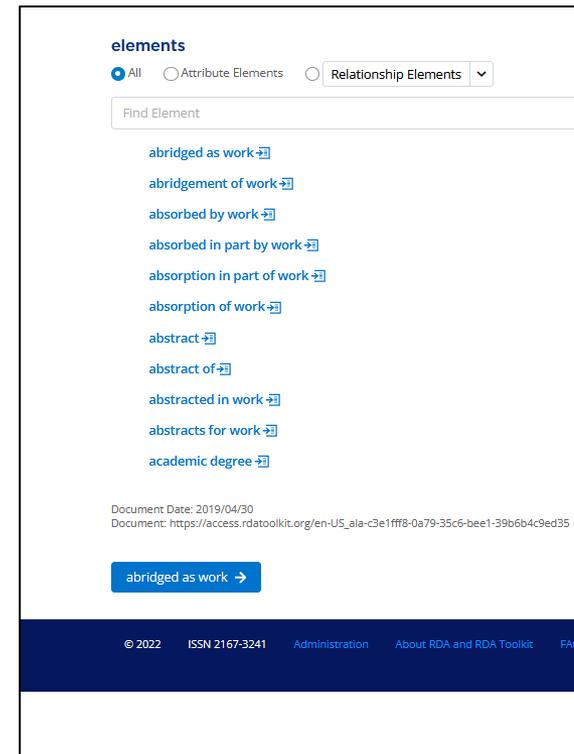
Prerecording

The term *work* may refer to:

- an individual work
- a part of a work
- an *aggregating work*
- an *augmented work*
- an *augmenting work*
- a *diachronic work*
- an *integrating work*
- a *metadata work*
- a *serial work*
- a *single work*
- a *static work*
- a *successive work*

A work that is categorized by its intended content or context may be referred to as:

- a *cartographic work*
- a *choreographic work*
- a *legal work*
- a *moving image work*
- a *musical work*
- an *object work*
- an *official communication*
- a *photographic work*
- a *religious work*
- a *still image work*



elements

All Attribute Elements Relationship Elements

Find Element

- [abridged as work](#)
- [abridgement of work](#)
- [absorbed by work](#)
- [absorbed in part by work](#)
- [absorption in part of work](#)
- [absorption of work](#)
- [abstract](#)
- [abstracted in work](#)
- [abstracts for work](#)
- [academic degree](#)

Document Date: 2019/04/30
Document: https://access.rdatoolkit.org/en-US_ala-c3e1fff8-0a79-35c6-bee1-39b6b4c9ed35

[abridged as work](#)

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Relationships in official RDA

R | D | A TOOLKIT Original Toolkit Help English Submit Feedback

PCC RDA Training Profile

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Entities > Work

Work

Select Policy Statement Set (3)
Show None

Definition and Scope

A distinct intellectual or artistic creation, that is, the intellectual or artistic content.

Prerecording

The term *work* may refer to:

- an individual work
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- a *musical work*
- an *object work*
- an *official communication*
- a *photographic work*
- a *religious work*
- a *still image work*

elements

All Attribute Elements Relationship Elements

Find Element

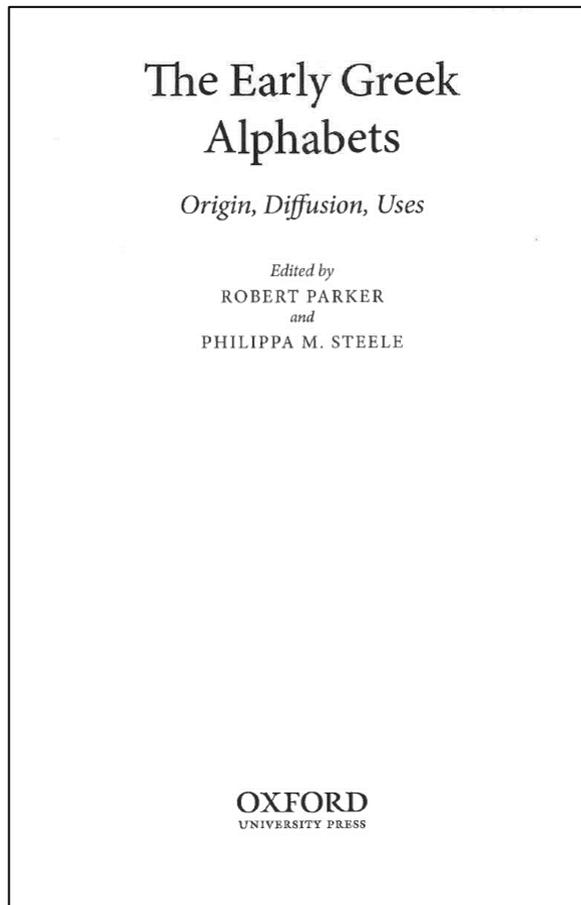
- abridged as work
- abridgement of work
- absorbed by work
- absorbed in part by work
- absorption in part of work
- absorption of work
- abstract
- abstract of
- abstracted in work
- abstracts for work
- academic supervisor

Document Date: 2019/04/30
Document: https://access.rdatoolkit.org/en-US_ala-c3e1fff9-0a79-35c6-bee1-39b6b4c9ed35

abridged as work

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Relationships in official RDA



elements

All Attribute Elements Relationship Elements

Find Element

- abridged as work →
- abridgement of work →
- absorbed by work →
- absorbed in part by work →
- absorption in part of work →
- absorption of work →
- abstract →
- abstract of →
- abstracted in work →
- abstracts for work →
- academic supervisor →

Relationship Elements

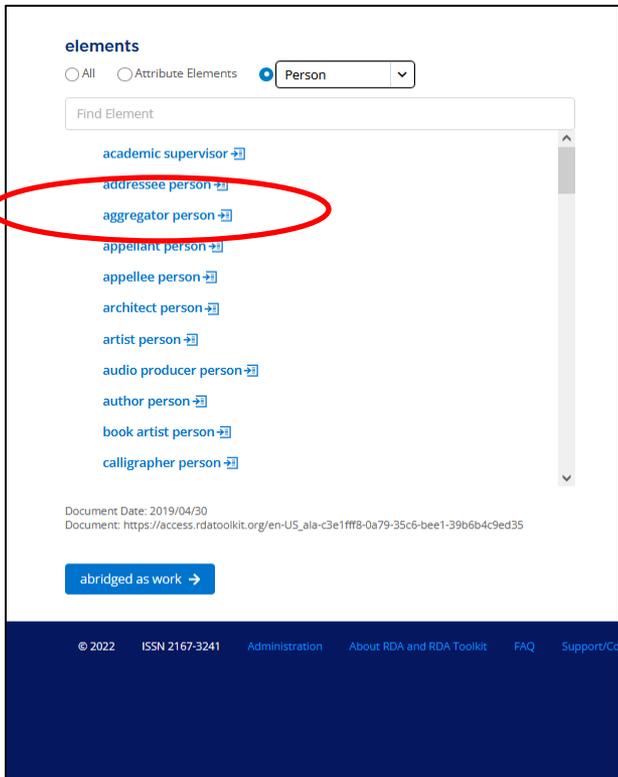
- Agent
- Collective Agent
- Corporate Body
- Expression
- Family
- Item
- Manifestation
- Nomen
- Person
- Place
- RDA Entity
- Timespan
- Work

Document Date: 2019/04/30
Document: https://access.rdatoolkit.org/en-US_ala-c3e1fff8-0a79-35c6-bee1-39b6b4c9ed35

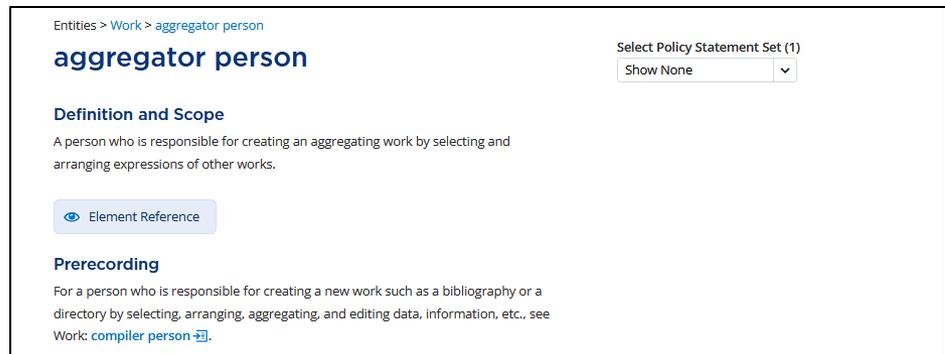
abridged as work →

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Relationships in official RDA



The screenshot shows the 'elements' page in the RDA Toolkit. At the top, there are radio buttons for 'All', 'Attribute Elements', and 'Person' (which is selected). Below this is a search box labeled 'Find Element'. A list of element names follows, including 'academic supervisor', 'addressee person', 'aggregator person', 'appellant person', 'appellee person', 'architect person', 'artist person', 'audio producer person', 'author person', 'book artist person', and 'calligrapher person'. The 'aggregator person' entry is circled in red. At the bottom of the page, there is a 'Document Date: 2019/04/30' and a 'Document: https://access.rdatoolkit.org/en-US_ala-c3e1fff8-0a79-35c6-bee1-39b6b4c9ed35'. A blue button labeled 'abridged as work' is also visible.



The screenshot shows the 'aggregator person' page in the RDA Toolkit. At the top, it says 'Entities > Work > aggregator person'. Below this is the title 'aggregator person' and a 'Select Policy Statement Set (1)' dropdown menu set to 'Show None'. The 'Definition and Scope' section states: 'A person who is responsible for creating an aggregating work by selecting and arranging expressions of other works.' Below this is an 'Element Reference' button. The 'Prerecording' section states: 'For a person who is responsible for creating a new work such as a bibliography or a directory by selecting, arranging, aggregating, and editing data, information, etc., see Work: compiler person.' The footer of the page contains copyright information: '© 2022 ISSN 2167-3241 Administration About RDA and RDA Toolkit FAQ Support/Co'.

Relationship labels in PCC practice

- Agencies, such as PCC, are free to make policies about the labels used to identify relationships in public displays.
- PCC has made the decision to use “user-friendly” labels.
- These labels are found in the Metadata Guidance Documentation:

<https://www.loc.gov/aba/rda/mgd/>

Metadata Guidance Documentation

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https://www.loc.gov/aba/rda/mgd/ 120% ☆ how do you remove cropping in powerpoint →

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- Subject Headings & Genre/Form Terms

Resource Description & Access (RDA) Metadata Guidance Documentation

Introduction to the MGDs

- MG: Introduction (PDF, 198 KB)

Narrative MGDs

- MG: Access Point Syntax (PDF, 721 KB)
- MG: Aggregates (PDF, 410 KB)
- MG: Attributes: Agent (PDF, 277 KB)
- MG: Basic Cataloging Decisions (PDF, 427 KB)
- MG: Corporate Bodies (PDF, 340 KB)
- MG: Expressions (PDF, 326 KB)
- MG: Families (PDF, 197 KB)
- MG: Fictitious and Real Non-Human Entities (PDF, 233 KB)
- MG: Persons (PDF, 387 KB)
- MG: Places (PDF, 964 KB)
- MG: Relationships: Agent-Agent (PDF, 307 KB)
- MG: Relationships: Agent-WEMI (PDF, 371 KB)
- MG: Relationships: WEMI-WEMI (PDF, 2.09 MB)
- MG: Reproductions-Photocopies (PDF, 278 KB)
- MG: Serial Work and Integrating Work Decisions (PDF, 349 KB)
- MG: Series-Subseries (PDF, 153 KB)
- MG: Timespan (PDF, 376 KB)
- MG: Transcription-Punctuation (PDF, 1.30 MB)
- MG: Vocabulary Encoding Schemes (PDF, 645 KB)
- MG: Works (PDF, 744 KB)

MGD Index

- MGD Index (PDF, 348 KB)

Resource Description & Access

Metadata Guidance Documentation

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- Products for Purchase
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- Subject Headings & Genre/Form Terms

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- MG: Vocabulary Encoding Schemes (PDF, 645 KB)
- MG: Works (PDF, 744 KB)

MGD Index

- MGD Index (PDF, 348 KB)

RDA Entity MGDs

Works -- Expressions -- Manifestations -- Items -- Corporate Bodies -- Families -- Persons -- Places -- Timespan -- Relationship Labels -- Descriptive Relationships -- Subject Relationships -- Series-Subseries -- **MGD Index**

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PCC Relationship Labels

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Resource Description & Access (RDA) Metadata Guidance Documentation: Relationship Labels

Relationship Labels

This series of Metadata Guidance Documents embodies the PCC Policy Committee (PoCo) recommendation: "Use element labels from a new vocabulary that the PCC community will create and maintain as a part of the application profile and policy statements." PoCo has decided to use "deverbalized unconstrained elements" based on the unconstrained verbalized elements in the RDA registry. These Metadata Guidance Documents include the PCC-approved relationship label to use with every currently available relationship element.

[Introduction](#) (PDF : 265 KB)

Relationship Labels for Works			
Work to Work (PDF : 253 KB)	Work to Expression (PDF : 130 KB)	Work to Manifestation (PDF : 92 KB)	Work to Item (PDF : 91 KB)
Work to Person (PDF : 173 KB)	Work to Corporate body (PDF : 171 KB)	Work to Family (PDF : 136 KB)	Work to Place (PDF : 130 KB)

Relationship Labels for Expressions			
Expression to Work (PDF : 128 KB)	Expression to Expression (PDF : 217 KB)	Expression to Manifestation (PDF : 93 KB)	Expression to Item (PDF : 92 KB)
Expression to Person (PDF : 167 KB)	Expression to Corporate body (PDF : 168 KB)	Expression to Family (PDF : 168 KB)	Expression to Place (PDF : 128 KB)

Relationship Labels for Manifestations			
Manifestation to Person (PDF : 172 KB)	Manifestation to Corporate body (PDF : 155 KB)	Manifestation to Family (PDF : 168 KB)	

Relationship Labels for Items			
Item to Person (PDF : 151 KB)	Item to Corporate body (PDF : 150 KB)	Item to Family (PDF : 135 KB)	

Relationship Labels for Persons

PCC Relationship Labels

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https://www.loc.gov/aba/rda/mgd/relationshipLabels/mg-ri-Introduction.pdf
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Overview

On December 23, 2019 the LC-PCC Task Group on Element Labels in beta RDA Toolkit issued its final report with recommendations, which were accepted by the PCC Policy Committee. One of the main goals was to enable the use of “user friendly” relationship labels in cataloging practice under Official RDA.

This series of metadata guidance documents (MGDs) embodies Final Report recommendation 2: “Use element labels from a new vocabulary that the PCC community will create and maintain as a part of the application profile and policy statements.” It is intended to be used with metadata guidance documentation related to recording relationships. PoCo has decided to use “deverbalized unconstrained elements” as in the RDA registry but it still isn't clear exactly what those forms are since the registry gives verbalized forms. This document gives the forms. The Final Report only gives guidance and in some cases ambiguous results can arise. For this reason this document includes a PCC-approved relationship label to use with every currently available relationship element.

This series of MGDs is only concerned with relationship labels, but gives additional information about definitions and inverses as an aid to understanding the relationships. It is not concerned with implementation issues (e.g. whether in a given instance use of relationship labels is required, strongly encouraged, or discouraged; whether relationship labels from outside RDA may be used; what capitalization and punctuation conventions to follow), which will be found in other metadata guidance documentation.

Principles of Decision on Relationship Labels

Principles of decision on individual labels include:

1. The relationship label must be user friendly, i.e. clear and understandable to general users of the database, not just catalogers.
2. If the name of the RDA relationship element is user friendly and in accord with other principles listed here, use it.
3. If a label is in current use and is in accord with other principles listed here, use it. PoCo has encouraged elsewhere the continuation of current practice as much as possible under Official RDA. (This is also TG recommendation 2e.)
4. Use “highest level” elements both for agents and WEMI entities unless this results in a label that is not user friendly.
 - a. PoCo has agreed to label agent relationships at the highest level (e.g. **author** not **author person**).

Resource Description & Access

PCC Relationship Labels

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https://www.loc.gov/aba/rda/mgd/relationshipLabels/mg-ri-Introduction.pdf
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Relationship elements used in WORK NARs and bibliographic records

[Work to Work](#)

[Work to Expression](#)

[Work to Manifestation](#)

Note: links from works to manifestations are not currently possible because authorized access points for manifestations are not made in PCC practice

[Work to Item](#)

Note: links from works to items are not currently possible because authorized access points for items are not made in PCC practice

2022-01-31

6

Official RDA Toolkit

LC-PCC Metadata Guidance Document

[Work to Person](#)

Resource Description & Access

PCC Relationship Labels

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Official RDA Toolkit

LC-PCC Metadata Guidance Document

Relationship labels

Work to Person

[related person of work](#)

Definition: A person who is associated with a work.
PCC relationship label: **related person**
Inverse: [related work of person](#)

[academic supervisor](#)

Definition: A person who is responsible for overseeing academic activity of any kind that results in a work, including theses, research, and projects.
PCC relationship label: **academic supervisor**
Inverse: [academic supervisor of](#)

[addressee person](#)

Definition: A person to whom a work or a portion of a work is addressed.
PCC relationship label: **addressee**
Inverse: [addressee person of](#)

[aggregator person](#)

Definition: A person who is responsible for creating an aggregating work by selecting and arranging expressions of other works.
PCC relationship label: **aggregator**
Inverse: [aggregator person of](#)

[appellant person](#)

Definition: A person who appeals a decision or a lower court recorded in a legal work of a higher court.
PCC relationship label: **appellant**
Inverse: [appellant person of](#)

[appellee person](#)

Definition: A person against whom an appeal is taken on a decision of a lower court recorded in a legal work of a higher court.
PCC relationship label: **appellee**

Resource Description & Access

PCC Relationship Labels

245 00 \$a The early Greek alphabets : \$b origin, diffusion, uses / \$c edited by Robert Parker and Philippa M. Steele.

...

700 1# \$a Parker, Robert, \$d 1950- \$e aggregator.

Relationships in official RDA

The screenshot displays the 'part work' entity page on the PCC RDA Training website. The page is structured as follows:

- Navigation:** A top blue bar contains 'PCC RDA Training' on the left and a user profile icon labeled 'Pro' on the right. Below this is a secondary bar with tabs for 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES'. A dropdown menu is set to 'All' and a search box is present.
- Breadcrumbs:** 'Entities > Work > part work'.
- Entity Title:** 'part work' in large blue font.
- Policy Statement:** A dropdown menu labeled 'Select Policy Statement Set (1)' with 'Show None' selected.
- Definition and Scope:**
 - Definition and Scope:** A work that is a discrete component of another work.
 - A part work is considered to be essential to the whole work.
- Element Reference:** A button with an eye icon and the text 'Element Reference'.
- Prerecording:** A section header.
- Recording:**
 - Recording:** Record this element as a value of Work: [appellation of work](#) or as an IRI.
 - Recording an unstructured description:** Record an unstructured description for a related work as a value of Work: [title of work](#).
 - For general guidance on unstructured descriptions, see [Guidance: Recording methods. Recording an unstructured description](#).
 - Recording a structured description:** Record a structured description for a related work as a value of Work: [access point for work](#).
 - For general guidance on structured descriptions, see [Guidance: Recording methods. Recording a structured description](#).
 - Recording an Identifier:** Record an identifier for a related work as a value of Work: [identifier for work](#).
 - For general guidance on identifiers, see [Guidance: Recording methods. Recording an identifier](#).
- Search Filters:** At the bottom, there are checkboxes for 'Match Diacritics', 'Whole Words', and a result count '1 of 4 matches'.

PCC Relationship Labels

inverse: [parodied as work](#)

part of work
Definition: A work that has another work as a discrete component. A part work is considered to be essential to the whole work.
PCC relationship label: **part of** [formerly **contained in (work)**]
Inverse: [part work](#)

part work
Definition: A work that is a discrete component of another work. A part work is considered to be essential to the whole work.
PCC relationship label: **part** [formerly **container of (work)**]
Inverse: [part of work](#)

preceded by work
Definition: A work whose chronological coverage is before that of another work.
PCC relationship label: **preceded by**
Inverse: [succeeded by work](#)

prequel work
Definition: A work that extends the narrative of another work backwards in time.
PCC relationship label: **prequel**
Inverse: [sequel work](#)

radio adaptation of work
Definition: A work that is adapted as a radio program.

2022-01-31 14

Official RDA Toolkit LC-PCC Metadata Guidance Document

PCC relationship label: **radio adaptation of**

Find in page Highlight All Match Case Match Diacritics Whole Words

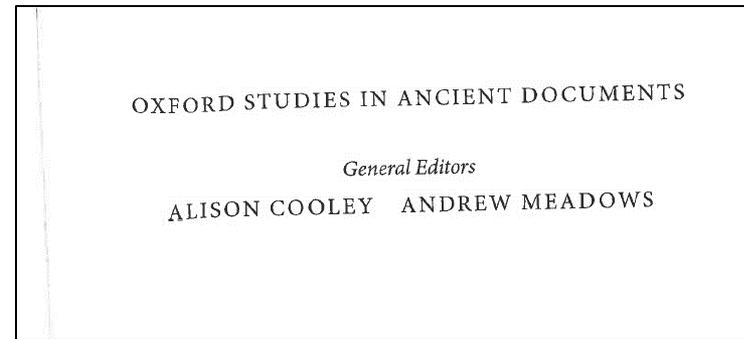
PCC Relationship Labels

245 00 \$a The early Greek alphabets : \$b origin, diffusion, uses / \$c edited by Robert Parker and Philippa M. Steele.

...

700 12 \$a Part: \$a Wachter, Rudolf, \$d 1954- \$t Genesis of the local alphabets of archaic Greece.

Relationships in official RDA



Metadata Guidance Documentation

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Resource Description & Access (RDA) Metadata Guidance Documentation

Introduction to the MGDs

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Narrative MGDs

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- MG: Fictitious and Real Non-Human Entities (PDF, 233 KB)
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- MG: Reproductions-Photocopies (PDF, 278 KB)
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Official RDA Toolkit LC-PCC Metadata Guidance Document

Series

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Changes from Original RDA and PCC practice	1
Workflow for describing a series in a MARC bibliographic record	6
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Overview

This is a Metadata Guidance Document (MGD) for Series. Series practice in RDA is governed by the domains [Work](#) and [Expression](#), and related LC-PCC policy statements and metadata guidance documentation.

Series is defined in the RDA glossary as "A set of manifestations that embody the parts of a work, the issues of a serial work, or the units of a manifestation." This MGD covers the first two defined type of series, "a set of manifestations that embody the parts of a work" and "the issues of a serial work."

A series is an aggregating work.

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Metadata Guidance Documentation

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Resource Description & Access (RDA) Metadata Guidance Documentation

Introduction to the MGDs

- MG: Introduction (PDF, 198 KB)

Narrative MGDs

- MG: Access Point Syntax (PDF, 721 KB)
- MG: Aggregates (PDF, 410 KB)
- MG: Attributes: Agent (PDF, 277 KB)
- MG: Basic Cataloging Decisions (PDF, 427 KB)
- MG: Corporate Bodies (PDF, 340 KB)
- MG: Expressions (PDF, 326 KB)
- MG: Families (PDF, 197 KB)
- MG: Fictitious and Real Non-Human Entities (PDF, 233 KB)
- MG: Persons (PDF, 387 KB)
- MG: Places (PDF, 964 KB)
- MG: Relationships: Agent-Agent (PDF, 307 KB)
- MG: Relationships: Agent-WEMI (PDF, 171 KB)
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MGD Index

- MGD Index (PDF, 348 KB)

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Official RDA Toolkit LC-PCC Metadata Guidance Document

Relationships between Agent and Agent entities

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Metadata Guidance Documentation

Overview

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Official RDA Toolkit LC-PCC Metadata Guidance Document

This Metadata Guidance Document (MGD) provides guidance on recording relationships between an RDA agent entity and another RDA agent entity.

This MGD incorporates guidance and examples from the following external documentation: [PCC Guidelines for the Application of Relationship Designators in NACO Authority Records](#) (rev. March 8, 2019)

Program for Cooperative Cataloging (PCC) metadata description sets for the RDA Agents (Person, Family, Corporate body entities) are stored as Name Authority Records (NARs) in the LC-NACO Authority File (NAF) following RDA and LC-PCC Policy Statements (PSs) and Metadata Guidance Documents (MGDs).

NARs for agents in the NAF are encoded in MARC. Each of these NARs describes a single instance of an agent entity.

NARs may be linked to each other by recording relationships between entities. Only direct (one-to-one) relationships between two entities can be recorded in the NAF. More complex situations involving more than two entities are dealt with by recording as many one-to-one relationships as necessary.

Metadata Guidance Documentation

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Changes from Original RDA

Original RDA	Official RDA
Uses relationship designators in Appendix K to describe relationships.	Uses relationship elements integrated into RDA text to describe relationships.
Appendix K provides separate lists of relationship designators for relationships for related persons (K.2), related families (K.3), and related corporate bodies (K.4). No relationship designators for places (jurisdictions)	The relationships are not laid out in a systematic fashion, although other ways of organizing are available.

2022-01-31 2

Official RDA Toolkit	LC-PCC Metadata Guidance Document
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Relationship designators for agent-agent relationships are user-friendly and suitable for public display.	Relationship element names are intentionally technical, designed for linked data functionality, and not intended to be displayed publicly. If an agency wants to assign user-friendly labels for the element it may.
---	--

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Metadata Guidance Documentation

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Implementation with Metadata Examples

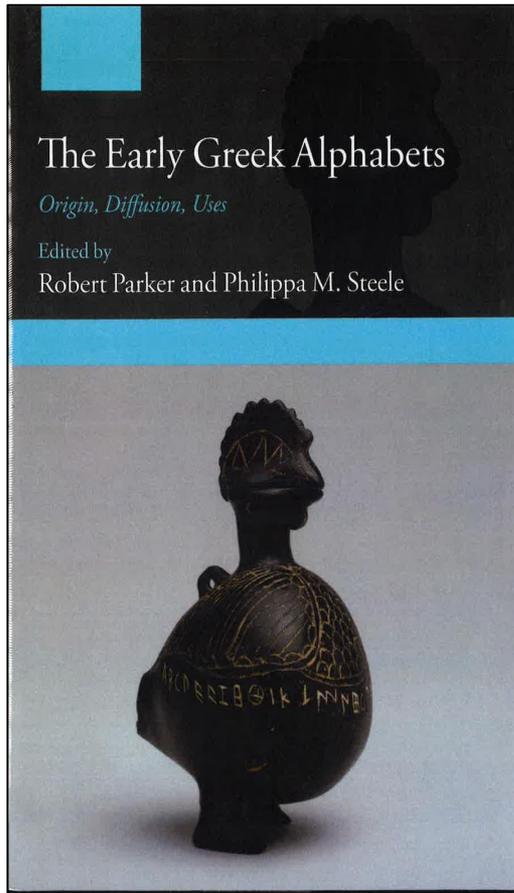
Workflow for Recording Relationships between Agents

1. Discover that there is a relationship between an agent and another agent that you want to record. An agent is a person, family, or corporate body.
2. "Relationship" is defined in RDA as "a specific association between two entities." RDA relationships can be quite specific. Generally, choose the most specific relationship element available to describe the relationship between the two agent entities. See below, "Finding relationship elements."
3. Find the name authority record (NAR) for each agent.
 - a. If an agent has not been established in an NAR it must first be established before relationship links can be recorded.
 - b. Establishment of one or both NARs can be performed at the same time as relationship links are recorded.
4. Record the authorized access point for a related agent in a 5XX field exactly as found in its own NAR. See below, "Understanding the relationship between RDA and MARC authority records," where it is noted that the agent recorded in the 5XX field of the NAR is the "range" of the element and the agent recorded in the 1XX field is the "domain" of the element.
5. Determine the appropriate relationship label to use to identify the relationship. See MG: Relationship labels. Record the label before the authorized access point in the MARC 5XX field, preceded by subfield \$wr and subfield \$i. Capitalize the first word in the label and follow by a colon. Precede the authorized access point by subfield \$a.

Examples	
MARC	Example 1

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Relationships in official RDA



Robert Parker is Wykeham Professor Emeritus of Ancient History, University of Oxford.

Philippa M. Steele is Senior Research Associate and PI of the project Contexts of and Relations between Early Writing Systems, Faculty of Classics, University of Cambridge.

Information from dust jacket

Metadata guidance documentation

1. Discover that there is a relationship between an agent and another agent that you want to record. An agent is a person, family, or corporate body

Metadata guidance documentation

2. “Relationship” is defined in RDA as “a specific association between two entities.” RDA relationships can be quite specific. Generally, choose the most specific relationship element available to describe the relationship between the two agent entities. See below, “Finding relationship elements.”

Metadata guidance documentation

3. Find the name authority record (NAR) for each agent.
 - a. If an agent has not been established in an NAR it must first be established before relationship links can be recorded.
 - b. Establishment of one or both NARs can be performed at the same time as relationship links are recorded.

NARs:

100 1# \$a Parker, Robert, \$d 1950-

110 2# \$a University of Oxford

Metadata guidance documentation

4. Record the authorized access point for a related agent in a 5XX field exactly as found in its own NAR. See below, “Understanding the relationship between RDA and MARC authority records,” where it is noted that the agent recorded in the 5XX field of the NAR is the “range” of the element and the agent recorded in the 1XX field is the “domain” of the element.

Metadata guidance documentation

100 1# \$a Parker, Robert, \$d 1950-
...
510 2# ... \$a University of Oxford

Metadata guidance documentation

5. Determine the appropriate relationship label to use to identify the relationship. See MG: Relationship labels. Record the label before the authorized access point in the MARC 5XX field, preceded by subfield \$w r and subfield \$i. Capitalize the first word in the label and follow by a colon. Precede the authorized access point by subfield \$a.

Relationships in official RDA

PCC RDA Training

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Entities > Person

Person

Definition and Scope
An agent who is an individual human being who lives or is assured

Prerecording
This entity is an *entity subtype*.

elements

All Attribute Elements Corporate Body

Find Element

- former executive of
- employer**
- founded corporate body of person
- graduate of
- officer of
- person member of corporate body of
- related corporate body of person
- sponsored corporate body of person
- student at
- trustee of

Entities > Person > employer

Select Policy Statement Set (1)
Show None

employer

Definition and Scope
A corporate body who employs a person.

Element Reference

IRI
<http://rdaregistry.info/Elements/a/P50096>

Domain
[Person](#)

Range
[Corporate Body](#)

Alternate labels
has employer

- + IFLA LRM
- + MARC 21 Authority

PCC relationship labels

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Resource Description & Access (RDA) Metadata Guidance Documentation: Relationship Labels

Relationship Labels

This series of Metadata Guidance Documents embodies the PCC Policy Committee (PoCo) recommendation: "Use element labels from a new vocabulary that the PCC community will create and maintain as a part of the application profile and policy statements." PoCo has decided to use "deverbalized unconstrained elements" based on the unconstrained verbalized elements in the RDA registry. These Metadata Guidance Documents include the PCC-approved relationship label to use with every currently available relationship element.

[Introduction](#) (PDF : 265 KB)

Relationship Labels for Works			
Work to Work (PDF : 253 KB)	Work to Expression (PDF : 130 KB)	Work to Manifestation (PDF : 92 KB)	Work to Item (PDF : 91 KB)
Work to Person (PDF : 173 KB)	Work to Corporate body (PDF : 171 KB)	Work to Family (PDF : 136 KB)	Work to Place (PDF : 130 KB)
Relationship Labels for Expressions			
Expression to Work (PDF : 128 KB)	Expression to Expression (PDF : 217 KB)	Expression to Manifestation (PDF : 93 KB)	Expression to Item (PDF : 92 KB)
Expression to Person (PDF : 167 KB)	Expression to Corporate body (PDF : 168 KB)	Expression to Family (PDF : 168 KB)	Expression to Place (PDF : 128 KB)
Relationship Labels for Manifestations			
Manifestation to Person (PDF : 172 KB)	Manifestation to Corporate body (PDF : 155 KB)	Manifestation to Family (PDF : 168 KB)	
Relationship Labels for Items			
Item to Person (PDF : 154 KB)	Item to Corporate body (PDF : 155 KB)	Item to Family (PDF : 168 KB)	

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Relationship labels

Person to Corporate body

[related corporate body of person](#)

Definition: A corporate body who is associated with a person.

PCC relationship label: **related body**

Inverse: [related person of corporate body](#)

[chief executive of](#)

Definition: A corporate body in which an officer is the top-ranking official.

PCC relationship label: **chief executive of**

Inverse: [chief executive](#)

[employer](#)

Definition: A corporate body who employs a person.

PCC relationship label: **employer**

Inverse: [employee](#)

[founded corporate body of person](#)

Definition: A corporate body who is initiated by a person.

PCC relationship label: **founder of**

Inverse: [founding person of corporate body](#)

[graduate of](#)

Definition: A corporate body who is an institution or faculty that grants an academic degree to a person.

PCC relationship label: **graduate of**

Inverse: [graduate](#)

[officer of](#)

Definition: A corporate body in which a person holds an office.

PCC relationship label: **officer of**

Inverse: [officer](#)

Metadata guidance documentation

5. ... Record the label before the authorized access point in the MARC 5XX field, preceded by subfield \$w r and subfield \$i. Capitalize the first word in the label and follow by a colon. Precede the authorized access point by subfield \$a.

```
100 1# $a Parker, Robert, $d 1950-
```

```
...
```

```
510 2# $w r $i Employer: $a University  
of Oxford
```

MGD: Inverse relationships

100 1# \$a Parker, Robert, \$d 1950-

...

510 2# \$w r \$i Employer: \$a University
of Oxford

110 2# \$a University of Oxford

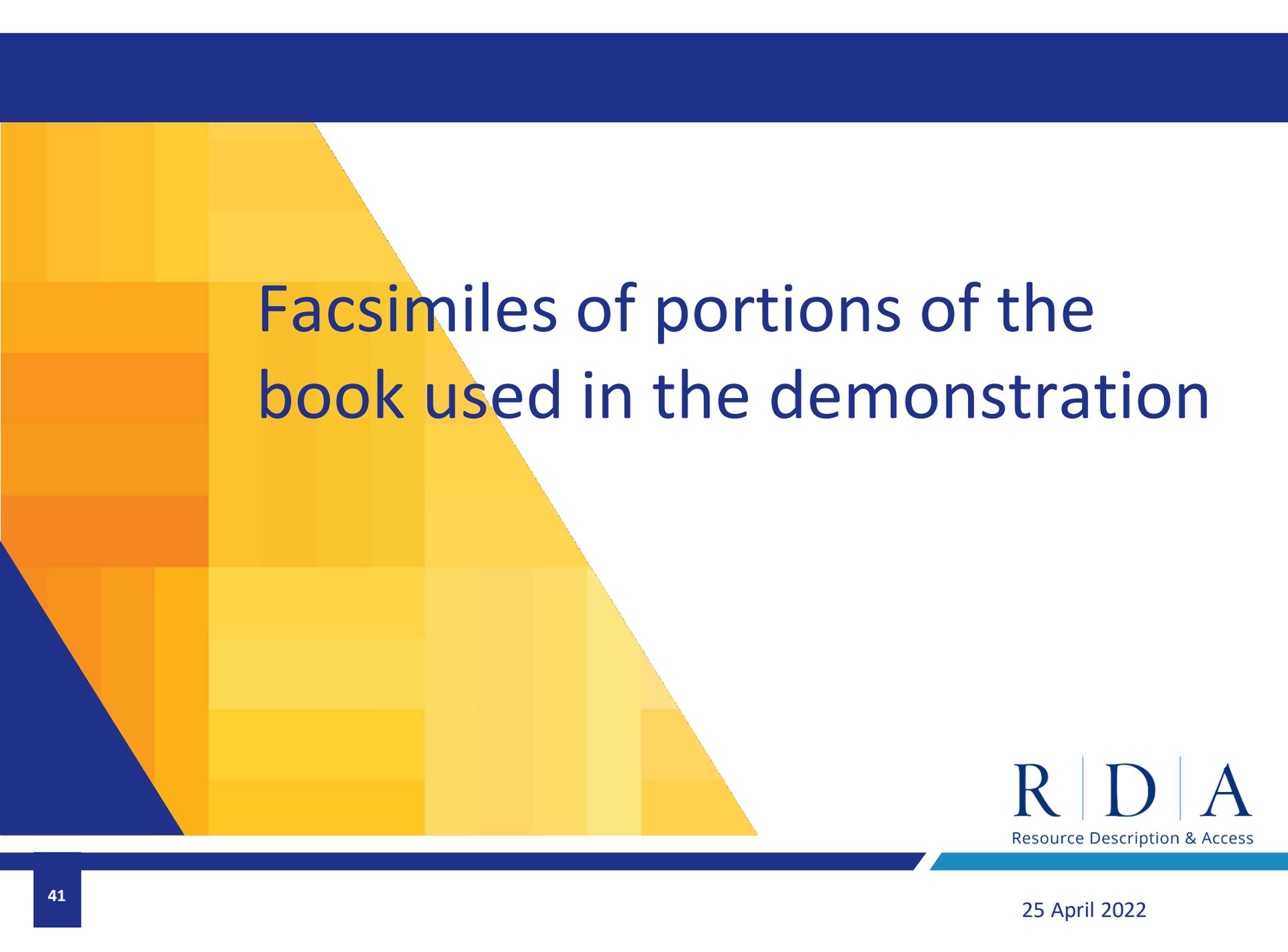
...

~~500 1\$ \$w r \$i Employee: \$a Parker,
Robert, \$d 1950-~~



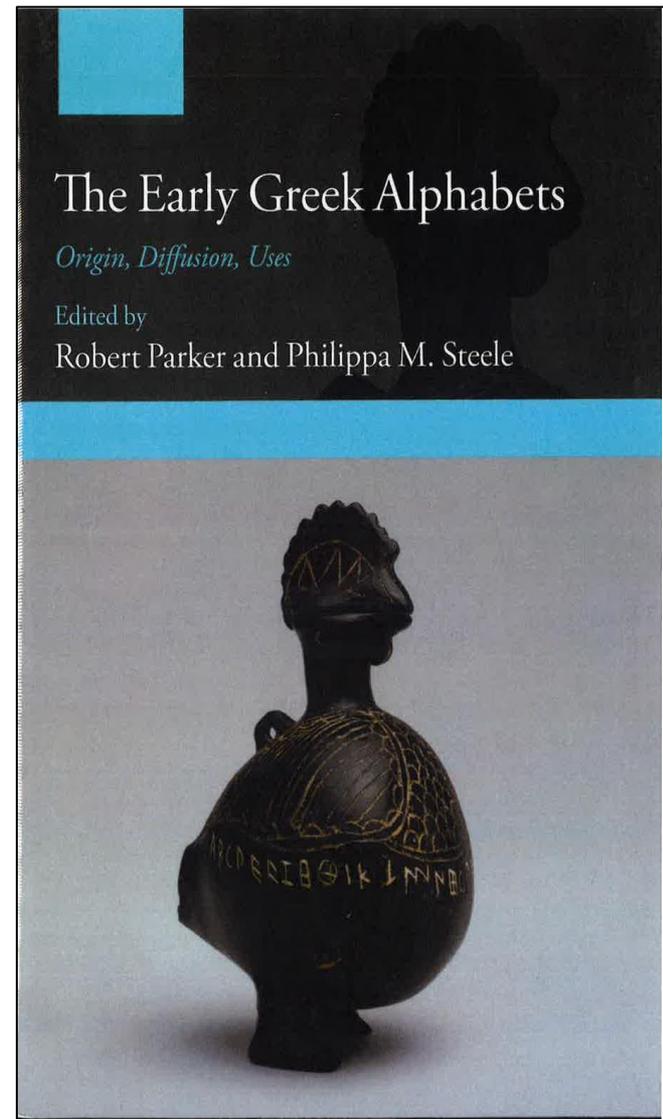
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Philippa M. Steele is Senior Research Associate and PI of the project Contexts of and Relations between Early Writing Systems, Faculty of Classics, University of Cambridge.

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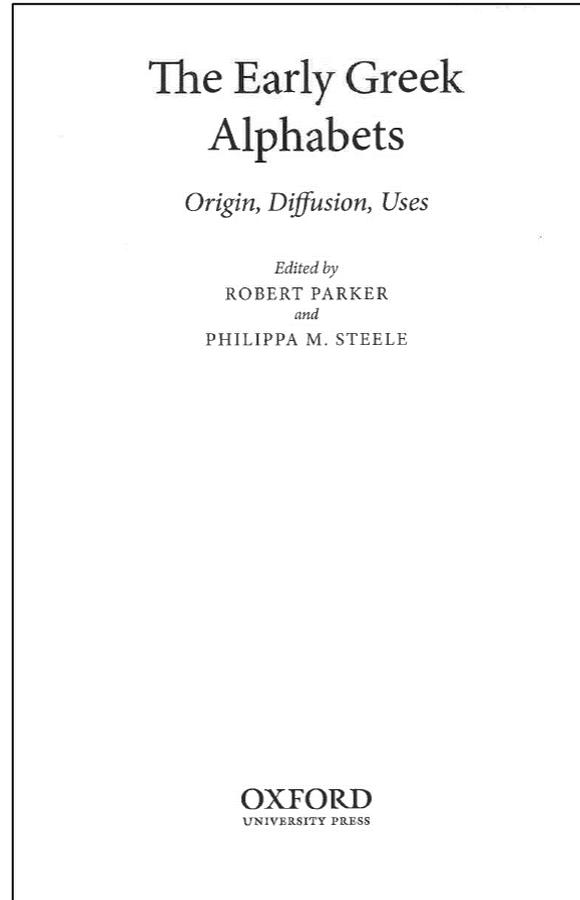
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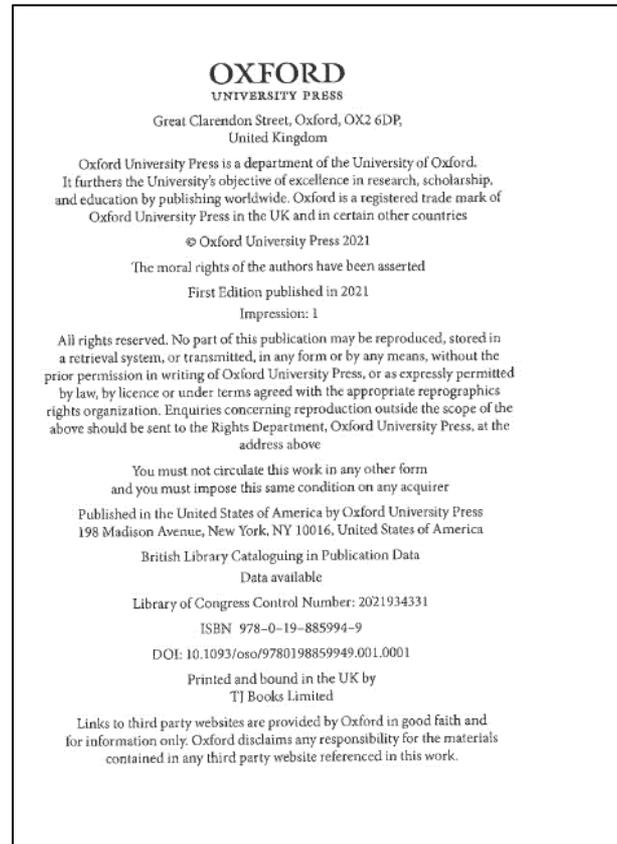
ALISON COOLEY ANDREW MEADOWS

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